



Brabyns
Preparatory School

Activity Camp



Open to
all 2-11
Year
Olds

Holiday Fun for All!

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October Half Term Activity Camp - Weekdays, 16 to 27 October 2017

The Brabyns Preparatory School Activity Camp offers action packed, fun filled days for children aged 2 - 11 during the School holidays. Children who do not attend the School are very welcome to attend.

Opening Hours

Activity Camp is open daily from **8am until 5:30pm**. Your child does not need to stay for the whole time, but for those needing the extended day it is available. The normal "Activity Day" will run from **9:15am – 3:15pm**. Children should be in by 9:15am to ensure they are ready for any trip departures, and may not be back from trips until up to 4:30pm (we'll let you know if it is going to be later than this).

Children may attend for the full week or daily. Half days may be available upon request, depending upon outings and availability - however these may not be available for 'on-the-day' bookings. Those attending for the full week will benefit from the wide range of activities that are planned. We aim to have 'Trip Tuesdays', where the children go off-site on different trips each week of Camp. This may require the children to be in Camp by a set time and mean they return later. We also usually have 'Theme Thursdays' which are days led by a member of our teaching staff on a variety of different themes.

Camp Staff

The October Camp will be led by Miss Pickford (w/b 16 October) and Mrs Sutton (w/b 23 October) and they will be supported by various staff. Details about the Camp for both weeks will be up on the noticeboard. The Office will be open most days during the holidays but not always, so best to check you have the camp contact details should you need it for any matter. **07840 412 695** activitycamp@brabynsprepschool.co.uk.

Camp Timetable

The Camp Timetable is currently being arranged. This may be subject to changes due to weather, availability, capacity. In addition to trip / theme days and set activities, 'free play' and other activities are also available – including the time at the start and end of the day.

Please note

- The timetable may change for various reasons
- Off-site activities may require the use of public transport or the School mini-bus
- Please be aware that numbers are limited for trips days, and that these will be offered on a first come first served basis
- On trip days, children may need to be in for set times and not back until a certain time

Once the timetable is finalised we will send it out and publish it on the Activity Camp page on the website.



Food & Drink

Children should bring their own packed lunch and snack. Water is always available. Please be aware that lunch boxes are stored in the cloakroom so cool packs may be advisable. **Please note: children must not bring nuts or any nut products in to School at any time due to the effect this may have on children and staff with allergies. Children should not share their snack/lunch with others.**

Clothing & Equipment

Please equip your child with a rucksack, sun cream, cap and waterproof coat for the days we have outings planned. Wellies may also be required on wet days, and a towel & change of clothing will be needed for water fights. Children are not permitted to bring any electronic devices into Activity Camp.

Parking

Please remember that normal School parking rules apply and vehicles may not be left on the drive unattended at anytime. This is a health and safety risk and is against the School's policy.

Cost

Full week (5 days):	£115 (£105)		
Full Day:	£26 (£23)	Morning/Afternoon*:	£13.50 (£11.50)

**Please note half day sessions may not be available every day (eg trip days). If you wish to book a morning or afternoon session only, please contact School first.*

Further dates can be added to your original booking, even once Activity Camp has started (subject to availability). Should you need to cancel a booking, you must give 48 hours notice otherwise you will be charged for the session.

Payment

Please make payment in full and select the relevant payment - either cheque, cash, BACS, or vouchers.

Account Name: **Brabyns Preparatory School** Account Number: **6381 2502** Sort Code: **20 58 51**

Please use your surname as reference for your payment. Please contact the Office if you have paid with vouchers.

Bookings

Due to the popularity of Camp, bookings are only confirmed if accompanied by a completed form and FULL payment. If you would like to book a place for your child at Activity Camp, please complete and return the Booking Form, along with payment, to the School Office - marked Activity Camp.

If you have pre-booked Activity Camp for the year, please can you confirm the days you require so we can arrange staffing accordingly.

Contact

For further information, please contact the School Office at Brabyns Preparatory School on **0161 427 2395** or email activitycamp@brabynsprepschool.co.uk.

During Activity Camp, please contact Activity Camp via their mobile number on **07840 412 695** or use the **Activity Camp email address above to ensure your message is received.**

Brabyns Preparatory School Activity Camp - October Half-term Booking Form

Child's Name _____ DOB _____ School Year _____ School (if not Brabyns) _____
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Home Address _____

Contact Details during Camp hours

Parent/Guardian Names _____

1st Contact Numbers & Names (at least 2) _____

Email Address: _____

Dates of Booking

Please tick 'full week' or the individual days you require. Put **M** (morning) or **A** (afternoon) if you only require a half day.

Please check that there are no 'full day' trips planned for any 'half days' required. Thank you

Week 1: 16 to 20 October 2017										
Tick for full week here		Monday 16 Oct		Tuesday 17 Oct		Wednesday 18 Oct		Thursday 19 Oct		Friday 20 Oct
Week 2: 23 to 27 October 2017										
Tick for full week here		Monday 23 Oct		Tuesday 24 Oct		Wednesday 25 Oct		Thursday 26 Oct		Friday 27 Oct

Payment for Booking

To secure a place, full payment must be received with the booking form. Please circle below how payment has been made.

Payments made by BACS or Child Care Vouchers must have proof of payment attached to booking form.

NB: Should you need to cancel a booking, you must give 48 hours notice otherwise you will be charged for the session.

Cash Cheque BACS Transfer Child Care Vouchers Annual Scheme
Invoiced separately

Amount Paid £ _____ Date Paid _____

Medical Information - Please give details of any medical conditions, allergies that apply to your child/ren (use extra paper if needed)

Please tick here to confirm they can have face paint if they so wish

Activity Camp - Emergency Release Form This form will be kept on file and used for all Activity Camp sessions. Please notify us of any change in contact details. If emergency treatment is required, and the parents or legal guardian cannot be reached immediately, your signature in the space provided below empowers the camp staff to exercise their own judgment in calling the doctor or to transport the child to a hospital casualty department. Please sign below to confirm you give permission for this. Please note: some of the activities may involve taking the children 'off-site' and the use of public transport/School mini-bus. If you would like further details about these please ask or check the timetable during camp.

Signed _____ Date _____