



Brabyns
Preparatory School

Thank you for your enquiry regarding the Catering Assistant vacancy we currently have available. Please find below and enclosed details about the School and the position.

Please also refer to the relevant job description and the application form. If you have any further queries please School on 0161 427 2395 or email: admin@brabynsprepschool.co.uk.

Please could you complete the enclosed application and forward it along with a current CV by post addressed to our Business Manager, Mrs Hambleton or email it to the admin address above.

I look forward to receiving your application.

Kind regards,

Lee Sanders,
Headteacher

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School Information

Introduction to Brabyns

Brabyns Preparatory School is an Independent School in Marple, Cheshire. The School was founded in 1899. We currently have 128 children ranging from 2-11 years old (Nursery to Year 6). The School has a friendly and stimulating ethos with high expectations of behaviour and personal achievement. Our maximum class size is 20. We have specialist teaching in PE, Music and Spanish. Please find more details about the school, including our latest newsletters and inspection report, on our website www.brabynsprepschool.co.uk. The main School email address is admin@brabynsprepschool.co.uk.

Mission Statement

Brabyns Preparatory School offers the maximum opportunity for every child to develop intellectually, emotionally and socially within an environment that is both stimulating and caring. We encourage all our children to achieve the best possible standards academically and in personal and social development so as to equip them with a sound primary foundation.

Aims and Objectives

We have a holistic approach and our aim, as per our mission statement, is to inspire every child to reach their potential and to actively participate in all areas of school life.

To achieve our aim and mission statement we have the following objectives for the whole community:

-  everybody does their best in everything to enable them to be good citizens, knowing the difference between right and wrong, and to be proud of their actions in all aspects of life;
-  to develop in the children a respect and enjoyment of learning, a desire for intellectual challenges and the ability to use mistakes as learning 'events';
-  to foster independence (both in thought and action), self discipline, mutual respect and spiritual and moral awareness;
-  to expect and encourage responsible behaviour;
-  to have a sense of community and family belonging, where everyone's strengths and differences are recognised, and co-operative learning and inter-personal relationships are the norm, enabling all children to be individual in their thoughts and opinions;
-  to actively involve the school in wider community events and projects;
-  to encourage and develop skills and excellence in a range of social, academic, physical and aesthetic areas;
-  to prepare children for the challenges of senior education and the world at large.

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About the Position

All jobs at Brabyns are essential to enable the School to run effectively and provide the best possible care and education for our children, parents and staff, ensuring that we meet the Schools' mission statement and aims. We aim to ensure that we have outstanding practitioners in the School and this is the main criteria when recruiting. Consequently, some aspects of the jobs are quite fluid as we are willing to adapt to individual strengths and experiences. The position is to replace the previous occupant who will be retiring at the end of half term. For full details please see the Job Description.

The Catering Assistant will work during the School day to support our Catering Manager and other Catering Assistants. The position is for 3 hours per day, Monday to Friday, for 180 days per year (i.e term time) plus training (INSET) days.

Salary

The salary for this part time post is £4,008 per year.

Our commitment to you

We will welcome you to our supportive, friendly and dedicated team; support your professional development; and offer you a vibrant, forward thinking environment with happy enthusiastic children.

To Apply

Please complete the attached application form, and you may also like to enclose your curriculum vitae and mark them for the attention of Lee Sanders. You may apply by post or email. We will only contact you if your application has been successful.

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Various Other School Information

Our Children

We are an inclusive School and we endeavour to provide for all children regardless of ability, including those with SEND or EAL. A vast majority (91% over the last 10 years) of our children move onto Independent Senior Schools. We have had tremendous success in enabling these children to reach their first choice schools.

Bellevue Education Group

The School was founded in 1899 and is owned by the Bellevue Education Group who bought the school in October 2011. They regularly consult and support Mr Sanders (the Headteacher), the staff and the School in general. Bellevue have already made significant investments in the School and will be continuing to do so. Bellevue manage a growing network of Schools and are committed to excellence in education. Each Bellevue School is run independently but shares the same values: a broad curricula delivered in innovative ways that excite and engage children; we believe in investment – in teachers, buildings, and technology; and we believe that exceptional results should be a by-product of the education that we offer, not the exclusive focus. For further details about Bellevue please see www.blvue.com.

School Policies

Copies of School policies and other documents are available on request, with many on our website.

Extra-Curricular Activities

The kaleidoscope of extra-curricular activities provided by the teachers is a real strength of the School. We offer a wide variety of clubs to ensure all interests are met. Additionally we have some peripatetic staff who come into school to run various clubs. It is expected all teachers run a club and some may run several due to their position (eg Music & PE). Support staff often run clubs as well.

An example of our clubs are:

<u>Sports</u>	Football, High-5, Tennis, Badminton, Volleyball, Basketball, Hockey, Cricket, Lacrosse, Rounders, Golf, Rugby, Athletics, Judo, Fencing, Keep-fit, Multi-skills
<u>Performing Arts</u>	Choirs, Chamber Orchestra, Recorder, Drama, Dance, Ballet, Tap, Cheerleading
<u>Other clubs</u>	Spanish, Construction, French, Chess, Art & Craft, Puzzles, Science, Computing, Newspaper, Science, Bug, Code, Woodwork, Ready-Steady-Cook, Sock Monkey, Letters to the Famous, Gardening
<u>Peripatetic</u>	Piano, Guitar, Flute, Singing and Percussion

The Wider Community

At Brabyns we strive to develop a concern for others outside the immediate School community. Through giving and supporting local and international charities our pupils learn about the universal values and qualities of good citizenship from a very early age. We partake in a number of events in the local community and charitable projects each year. We have a special relationship with Mellor Country Home which provides respite holidays for underprivileged children from Greater Manchester. We have also chosen to mainly support one charity which is currently Royal Manchester Children's Hospital.

Wraparound Care

This is available before School (Early Birds) from 7:45am until 8:40am, and after School (Stay & Play) until 6pm.

Activity Camps

An Activity Camp is run during various School holidays. The aim of the Camps is to offer children the chance to socialise with others and to participate in a wide range of activities that are fun and rewarding. During the Camp the children will have the opportunity to participate in a wide range of activities. The activities include a variety of sports and fun activities, including favourites such as the bouncy castle, swimming, ICT, trips, football, and art activities. The Camps are run by qualified staff. Children can attend for individual days or mornings/afternoons, or attend for a full week.